
Education and Training Panel – tier 2 meeting (January 2024)

Date: 31 January 2024

Time: 2pm

Venue: MS Teams

Members: Katie Thirlaway (Chair)
Steven Vaughan

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ETC makes all decisions on programme approval and on other operational education matters. Decisions are categorised into three ‘tiers’, which are categorised based on risk, whether recommended outcomes are challenged by providers, and / or whether there is a significant negative impact for the provider and / or learners. Meetings of the ETP are reserved for items which require a higher level of oversight or discussion before a decision can be made.

This agenda is for tier 2 meetings-based decisions. Each section of the agenda has an explanation of the recommended process outcome, with information which enables the Panel to make a decision.

Agenda item

Enc

1. Apologies for absence

Verbal

2. Declarations of conflicts of interest

Verbal

3. Approval

4.

a. Programmes recommended for approval subject to meeting conditions, with provider observations

For each programme listed, partner visitors have judged that conditions must be met before approval can be granted. These conditions relation to one or more of our education standards being met. Education providers have supplied observations for these recommendations, meaning they object to the recommendation for the reasons noted through their observations document.

The Panel is asked to consider information in the enclosure, decide whether conditions must be met before approval for each programme, and if so what those conditions should be.

Education provider	Case reference	Lead visitors	Quality of provision	Facilities provided
University College Birmingham	CAS-01323-R2J1L4	Helen White and Paula Charlesworth	<p>Through this assessment, we have noted:</p> <p>The following is an area of best practice:</p> <ul style="list-style-type: none"> The education provider informed us they had used X (formerly Twitter) to invite recently qualified dietitians from any programme to give feedback on their learning. The education provider held an online discussion to identify changes these graduates would like to have seen about 	<p>Education and training delivered by this institution is underpinned by the provision of the following key facilities:</p> <p>There are two dietitians who are leading on the development of the programme. The education provider has recruited a full time Programme Lead, one Lecturer (both of whom are registered dietitians) and a part time Placement Lead. Another Lecturer is due to be recruited for February 2024. The wider teaching team</p>

Enc. 4

			<p>the programme they had studied. The education provider then considered whether this feedback could be incorporated into the development of their programme. The visitors considered the education provider designed an innovative way to gain feedback from graduate dietitians with this stakeholder event.</p> <p>The following areas should be referred to another HCPC process for assessment:</p> <ul style="list-style-type: none"> • The availability and capacity of practice-based learning for all learners; and • The number of appropriately qualified and experienced staff involved in practice-based learning. 	<p>includes two nutritionists who are registered with the Association for Nutrition. The education provider uses dietitian visiting lecturers to support the delivery of the programme. The education provider will appoint additional permanent staff as learner numbers increase. A process of calculating the staff:student ratio is used to support decision-making for new staff and to ensure quality provision is maintained.</p> <p>The education provider has a variety of facilities to support the programme. Learners will receive hands-on training and experience in the Health Skills and Simulation Suite. This suite includes a ward hospital bay. There is a range of full-size manikins. The home room has an ensuite bathroom. It can also replicate a doctor or nurse consultation room. There is a monitoring suite to record learning and teaching. There is a Food Science and Innovation Suite so learners can create and cook menus. This suite incorporates two kitchens, and other food science facilities. Learners have access to a Kick Start Fund. They receive</p>
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				credit of up to £800 in each year of study to buy programme-related materials.
Programmes				
Programme name			Mode of study	Nature of provision
MSc Dietetics (pre-registration)			Full time	Taught (HEI)

b. Programmes recommended for approval at new education providers

N/A

Deciding to approve a new provider to deliver approved programmes for the first time is a significant decision, as when granted approval, any future proposals will go through a lighter touch approval process. Therefore, all new provider decisions are brought to tier 2 of ETP, so they can be fully scrutinised.

For each programme listed, partner visitors have judged that:

- the provision is of sufficient quality to meet relevant education standards
- the provider has demonstrated that facilities provided are adequate to deliver education and training as proposed

Therefore, they are recommending that the programmes are approved, subject to satisfactory monitoring. Education providers have not supplied observations for these recommendations, meaning they do not object to the recommendation made.

The Panel is asked to consider information in the table below, and:

- decide whether the provider and each programme should be approved
- if so, decide when the provider should first engage with the performance review process

None

5. Performance review

a. Review period for institutions which have been subject to the performance review process, with provider observations

N/A

For each provider listed, partner visitors have judged that the provision is of sufficient quality to continue to meet relevant education standards. They are recommending review periods as follows, for the reasons noted in the table. Education providers have supplied

observations for these recommendations, meaning they object to the recommendation for the reasons noted through their observation document.

The Panel is asked to consider information in the enclosure, and decide on the review period for each provider.

None

6. Focused review

a. Institutions / programmes subjected to the focused review process, where no further action is recommended is recommended, with observations

N/A

For each provider listed, the executive has judged that the trigger investigated does not impact on our education standards being met. The education provider and / or case contact have supplied observations for these recommendations, meaning they object to the recommendation made.

The Panel is asked to consider information in the enclosure, decide whether any action is required, and if so what that action should be.

None

b. Institutions / programmes subjected to the focused review process, where referral to another process is recommended, with observations

N/A

For each provider listed, the executive has judged that the trigger investigated should be referred to another process for consideration. The education providers and / or case contact have supplied observations for these recommendations, meaning they object to the recommendation made.

The Panel is asked to consider information in the enclosure, decide whether any action is required, and if so what that action should be.

None

7. Records change – no provider consent

For each programme listed, we have been informed that a programme record has closed or been replaced. For these programmes, the education provider has not provided consent to close the programme / amend programme records, but we consider that a change is needed to our records for the reasons noted below. Programmes are either:

N/A

- Closing / have closed to new cohorts (where the last intake date is complete)
- Opening to replace an existing programme record (where the last intake date is not complete)

The Panel is asked to confirm these administrative changes to the list of approved programmes.

None